- Open <u>Certification Central</u> using a new browser link. Additional testing information can also be found <u>here</u>!
- 2- Click on "My Account" in the top right corner of the screen.





Once you are logged in to the member portal, follow the steps below:

3- Under "Certifications" tab, choose "Browse Certification Programs".



4- Select the Exam that you wish to begin an application for by selecting the exam name in blue.



## **Certification Programs**

5- Choose the "Submit Application/Renewal" button to get started.

\*For questions regarding the application or exam eligibility, please contact the Certification Department at <u>certification@forensicnurses.org</u>.

\*For questions regarding a payment or invoice, please contact the Finance Department at invoiceadmin@forensicnurses.org.

To access a copy of your receipt, follow the instructions below:

1- On the home screen, select "My Orders".

## Manage Your Account What Would You Like To Do? PAYMENT CENTER Make an online payment FINANCIAL SUMMARY b View invoices & payments Welcome, Kristina YOUR ORDERS = | International Association of Forensic Nurses Track order information Certification Coordinator kschweikert/@forensicnurses.org P Elkridge, MD YOUR COUPON CODES Individual & organization coupons YOUR DIGITAL LIBRARY Ξ View purchased documents

2- Select the order that you need a receipt for.

## My Orders

Date	Order	Total	Balance Due
5/29/2024	Order #1010517	\$0.00	\$0.00
2/1/2024	Order #1002582	\$0.00	\$0.00
1/2/2024	Order #1000852	\$0.00	\$0.00