

8.2 ELECTION POLICY AND PROCEDURE

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Policy

The International Association of Forensic Nurses (IAFN) hosts an annual membership election which includes candidates for the IAFN Board, IAFN Foundation Board, IAFN Nominating Committee, and the Commission for Forensic Nursing (CFNC).

Uncontested Slate

The purpose of an uncontested slate is to bring a combination of diversity (e.g. practice area, years of experience, geographical, cultural, racial, education etc.) and skill to organizational leadership. The goal is to achieve a diverse, high-performing board capable of driving the strategic direction of the organization toward its mission and vision.

Ballot

The IAFN Nominating Committee will develop a slate of candidates for the IAFN Board, IAFN Foundation Board and the IAFN Nominating Committee. Refer to the Nominating Committee Policy and Procedure for details.

The CFNC will develop a slate of candidates for the CFNC.

Voting Eligibility

All members with an active membership on the date the membership list is exported are eligible to vote. The specific date will be determined by the Nominating Committee and IAFN staff on an annual basis in accordance with the upcoming election date and with the IAFN Member Policy and Election Data Procedure. This voter eligibility date will be communicated with members in advance of the election.

Process

The membership election will be held a minimum of 30 days before the end of the calendar year. The election period will last one month (no more than 31 days). Confidentiality of the ballot information must be preserved. Simple instructions should be placed on the ballot to avoid confusion and the chance of an invalid ballot. The ballot will allow for a write-in candidate for each position. The election will be conducted with a secure electronic ballot as determined by the CEO. Notification of election results and reminders will be emailed.

Once the ballots are received, they will be counted and tallied by an outside approved firm (including but not limited to a CPA firm or election company). This firm will notify the IAFN CEO of the results.

The CEO will inform the IAFN Board President, Nominating Committee and/or CFNC of the results. Once the election is complete and verified, the IAFN Board President will inform the candidates within 1 week by phone when possible and follow up by email.

Post-Election

The IAFN Board President and all candidates should be notified of the election results within a week from the close of the election. Additionally, a formal announcement of the election results shall be made to the entire membership within one month following the close of the election. Installation of the newly elected officers will occur and duties will begin on January 1 of the following year.