**IAFN Approver Unit (AU) Cost & Application Process**

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| **Contact Hours** |  |  |
| **Member** | **Non-Member** |
| 0.5-8.0 contact hours | $75 | $150 |
| 8.1-24.0 contact hours | $150 | $300 |
| 24.1+ contact hours | $300 | $600 |
| For any submission less than 6 weeks from activity date, there will be a $450 expedited processing fee added to the base fee based upon hours being requested. Applications will not be accepted less than 15 days prior to activity planned. |

**Decision Letter Turn Around Time**

1. Submit ≥ 6 weeks prior to activity date; IAFN’s Nurse Planner will confirm receipt in 2 business days
2. IAFN’s Nurse Planner needs 1 week from the date of the confirmation of receipt to review the materials
3. After review, IAFN’s Nurse Planner will communicate with the applicant. The applicant then has 1 week to address issues/deficiencies
4. Upon resubmittal of final application to IAFN, IAFN then has 1-2 weeks for final review.

IAFN’s goal is to provide you with an approval letter 1-2 weeks prior to your activity date. Note that this is a goal and is dependent upon individual circumstances, identified deficiencies, and how quickly the applicant responds to questions from IAFN.