

CFNC SELECTION & QUALIFICATIONS

Policy Number: 100.004
 Approved By: International Association of Forensic Nurses Board of Directors
 Changes Authorized By: International Association of Forensic Nurses Board of Directors
 Date Approved: March 21, 2013
 Date Revised:

Selection of CFNC Commissioners

The Association’s membership elects the five (5) SANE-A- and/or SANE-P-certified Commissioners, the Association Member Commissioner, and the Educator Commissioner.

The nomination and election processes follow the Association’s Nomination and Election Policy 8.1.

- The Association’s Nominating Committee issues a call for nominations from the Association’s membership. The Committee evaluates the nominations based on the criteria set forth in this policy.
- The Nominating Committee will issue a ballot for all open positions and the election will be held no later than thirty (30) days before the end of the year.

The appointment of Commissioners to one (1) Public Member and one (1) Employer Member position will be based upon an application, review of that application by the CFNC, and a final recommendation by the Chair with CFNC approval.

The Employer Commissioner and Public Member Commissioner are appointed by majority vote of the CFNC.

CFNC	Certification	Selection	IAFN membership	Eligible to serve as Chair or Vice-Chair	Voting authority?
5 SANE certifiants	Includes both SANE-A and/or SANE-P certifiants	Elected by the Association’s membership	Required	Yes	Yes
1 Association member	Not SANE-certified	Elected by the Association’s membership	Required	No	Yes

1 educator	n/a	Elected by the Association's membership	Optional	If SANE-certified and an Association member	Yes
1 employer	n/a	Appointed by the CFNC	Optional	If SANE-certified and an Association member	Yes
1 public member / patient advocate	Not eligible for SANE certification	Appointed by the CFNC	Non-member	No	Yes

Commissioner Qualifications

In addition to the specific qualifications listed below, Commissioners will:

- Be selected to ensure that, to the extent reasonably possible, the CFNC is a diverse group in terms of sex, age, geographic location, specialty practice areas, educational backgrounds, and employment experience;
- Be qualified for the position with relevant education and experience;
- Not be employees of the Association; and
- Not be members of the Association's Board.

SANE-A and/or SANE-P Certificant Commissioners

The Association's membership elects five (5) individuals who are selected to represent the interests of certificants on the CFNC. The number of SANE-A- and/or SANE-P-certified individuals may vary. However, at any given time, both certifications must be represented on the Commission. These Commissioners must:

- Hold either the SANE-A and/or SANE-P certification (dual certification is acceptable) in good standing; and
- Be members of the Association in good standing.

Association Member Commissioner

The Association Member Commissioner:

- Holds an active, unrestricted license as a registered nurse in the United States or a license as a first-level general nurse in the country/jurisdiction of practice;
- Is not SANE-A- or SANE-P-certified; and
- Is an active member of the Association in good standing.

Educator Commissioner

The Educator Commissioner:

- Is employed as an educator of forensic nursing at an academic institution in a department of an accredited school of nursing;
- May be, but is not required to be a member of the Association;
- May be, but is not required to be SANE-A- and/or SANE-P-certified; and
- Does not currently—and for two (2) years after the end of his or her term—develop or provide certification examination preparation courses as defined in these policies and procedures.

Employer Commissioner

The Employer Commissioner:

- Is an employer of sexual assault nurse examiners (e.g., healthcare employer, advocacy or other nonprofit agency director, attorney general or the equivalent, law enforcement agency representative);
- May be, but is not required to be, a member of the Association; and
- May hold, but is not required to hold, SANE-A- and/or SANE-P-certification.

Public Member Commissioner

The CFNC includes a Public Member who is appointed to represent the direct and indirect users of the services of SANE-A and SANE-P certificants, to broaden the perspective of the Commission, and to focus on patient concerns as they relate to quality and effectiveness. The Public Member has no professional/career affiliation with nursing, healthcare organizations, or certification. The Public Member will meet the criteria established in the current National Commission for Certifying Agencies (NCCA) *Standards for the Accreditation of Certification Programs*. As such, the Public Member Commissioner:

- Is not, and has never been, a nurse or other healthcare professional;
- Does not work closely with forensic nurses;
- Is not a member of a profession related to nursing or a profession that provides services that are complementary to forensic nursing;
- Does not employ forensic nurses and/or is not employed by forensic nurses;
- Is not a current or past employee of a certification organization or testing company/vendor;
- Is not deriving more than five (5) percent of his or her total income from the forensic nursing profession (this provision also applies to the five (5) years preceding appointment as a Public Member);
- Has not worked for or provided contract services to the CFNC or the Association at any time during the five (5) years preceding appointment as a Public Member; and
- May have served as a Public Member for other boards.

The Public Member Commissioner is a full, voting member of the CFNC and is expected to perform the same duties as those of all other voting CFNC Commissioners.