

Standardized Process for Viewing Case Studies

Illinois chapter members have voted case studies as one of their top three activities to partake in during their quarterly chapter meetings called, “Forensic Friday”. As a professional organization, the Illinois Chapter uses case studies as a peer review activity for discussing and encouraging best forensic care practices. **We prohibit any sharing or distributing of information presented or shared during a case study. Taking photographs, copying, recording or the like is never allowed.**

Presenting case studies is a professional educational activity for sharing and building knowledge among chapter members. The case study information will be kept confidential and any feedback shared will be conducted in a supportive way to promote learning. Due to the sensitivity of information, we have developed standards in order to safeguard information including any photo-documentation.

- **Expectations and responsibilities of the viewing participant:**

- Will obtain a unique link in a meeting invite emailed through the IL Chapter online community.
- Will not share this link/meeting invite with anyone.
- If they have a colleague wanting to participate, then reach out to an IL Chapter BOD member for further instructions.
- Will view the case study in a private area so that images/videos/audio will not be viewed/heard by others. This may require using headphones.
- May have an opportunity to ask questions and provide feedback, which should always be done in a professional, confidential, and respectful manner.
- No content of the case study should ever be shared or distributed.

- **Expectations and responsibilities of the case study presenter**

- The case study presenter will have protected and safeguarded any patient identifiers (e.g., name, date of birth, address, social security numbers, phone numbers, etc.) by not sharing this information with the mentor. Photo-documentation will not include images of the patient’s face, patient’s identification band, tattoos, or articles of clothing that includes identifying information (e.g., patient’s name).
- Our chapter members are encouraged to present case studies and are provided a Chapter BOD as their mentor.
- There is a case study agreement and power point template.