

6.6 Membership Bundle Policy

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POLICY

Individuals interested in IAFN Membership will be afforded a financial discount for joining in groups, referred to as the “Membership Bundle Discount”. A Membership Bundle Discount is defined as an award for groups of five or more qualified Regular Members applying for 1-year, 3-year, or 5-year memberships only.

Members receiving the Membership Bundle Discount will be Regular Members, receiving all the same benefits and running on the same timeline of renewal, grace period, and expiration as described in the *Membership Application and Benefits Policy* with the following exceptions: Transferring of membership is not allowed. No refunds will be allowed once payment is processed.

At the time of renewal, the main contact for the Membership Bundle Discount may add, remove, or replace individual members in the group designated to receive the Membership Bundle Discount. The Membership Bundle Discount will be recalculated and may be revoked based on the changes requested. The Membership Bundle Discount will only apply if the group continues to meet the requirements.

PERSONS AND AREAS AFFECTED

This policy will only affect individuals applying for 1-year, 3-year, or 5-year Regular Memberships of the International Association of Forensic Nurses (IAFN). A description of this membership category is included in the Membership Application and Benefits Policy. Regular Members requesting lifetime memberships will not be eligible for any discounts described in this policy. Associate and Student memberships will not be eligible for any discounts described in this policy.

PROCEDURES

Application for Bundle

The main point of contact for the Membership Bundle will contact the home office and request pricing based on the pricing chart below.

Once a Membership Bundle is agreed upon and payment has been processed no further additions or removal of members will be accepted until the next renewal cycle. No refunds will be allowed once payment is processed.

Upon receipt of the applications, renewals and full payment, the IAFN home office will process under the relationship of the Membership Bundle Organization. (EX: ABC Hospital).

Contact information for the main contact (phone or email) will be indicated on the invoice, even in cases where the main contact is not the payee.

Each individual member will receive a membership packet that will include a membership number, website login, and other informative resources the day they are registered.

Pricing

Member Bundle Rates for members requesting bundles for groups of 5 or more members for 1-year, 3-year, and 5-year memberships are included in the chart below.

	Full price	Bundle Discount Rate	Bundle Discount Rate	Bundle Discount Rate
# of Members	1	5-10	11-20	21+
1-year Membership	\$129	\$116.10	\$113.52	\$109.65
3-year Membership	\$339	\$336.63	\$336.63	\$336.63
5-year Membership	\$550	\$548.25	\$548.25	\$548.25

Number of Registered Nurses	Percentage Discount
5- 10 (3 in rural setting)	10%
11-20	12%
21+	15%
3- or 5- year Memberships	2%

Renewal and Billing

Once requested, and the names and email addresses of all members in the bundle (new and renewing) are provided, an invoice will be emailed, faxed or mailed to the main point of contact.

If renewing a bundle of currently existing members, a prorated amount may be used to ensure all members of the bundle have the same expiration date. This may apply to new members who are bundled with existing members as well.

Invoices that include the Membership Bundle Discount may include other membership types or purchases, such as the JFN, Chapter membership, or courses, however, it is only the Regular Membership line item that receives the Bundle Membership Discount.

Primary Member Benefits:

Members joining as part of a Membership Bundle receive the Membership Bundle Discount and to the member benefits cited in *Membership Application and Benefits Policy*.